2018-19

RIGHT TO INFORMATION ACT, 2005

The information concerning to the Anekal Planning Authority is as follows as per sub-section (1)(b) of Section- 4 of the RTI Act, 2005.

1. Preparation of master plan for the local planning area: To conduct physical, socio & economic survey & to prepare the master plan for the local planning area & to submit the same for the approval of the government as per the Karnataka Town & Country planning act 1961 besides control of the developments & to ensure the enforcement of the master plan in the local planning area.
2. Furnishing the Technical opinion & assistance to the various concerned departments/institutions under the Karnataka Town & Country planning act 1961.
3. Furnishing technical opinion to the Revenue Department for conversion of agricultural lands to non-agricultural purposes.
4. Furnishing the technical opinion for issue of commencement certificates to the local bodies in the jurisdiction for the construction of the buildings & as well as giving technical approval to the residential, commercial, industrial & other layouts for the converted lands in its jurisdiction

DUTIES OF THE CHAIRMAN, MEMBERS & OFFICERS

1. Chairman

Conduct the authority meeting of Anekal Planning Authority as per the Karnataka planning authority rules 1965 and chairs all committees constituted in the Authority.

2. Members

Participate in the authority meetings & to discuss the various subjects in the meeting in the decision making aspects.

3. Member Secretary

1. To carrying out Overall supervision /execution of the office works & to implement the planning authority meeting decisions as per the sec-4(H) of the Karnataka town & country planning act 1961.

   (a) Be the chief executive and Technical Officer of the planning authority.
   (b) Be responsible for all budgetary, planning, enforcement and supervisory. Functions of the planning authority
   (c) Furnish to the Planning Authority all the information relating to the

administration and accounts of the Authority as well as other matters whenever called upon by the Authority to do so,

(d) Prepare and submit the annual reports and audited accounts of the planning authority for its approval within three months of the close of every financial year and thereafter submit copies of the same to the board, the Director and the State Government.

2. Deputy Director of Town & Country Planning:

Deputy Director of Town & Country Planning looks after the work at the Authority and co-ordinates with the Joint Director / Member Secretary in carrying out the activities related to Town planning, administration and accounts etc.

3. Assistant Director of Town & Country Planning:

Assistant Director of Town & Country Planning looks after the work at the Authority and co-ordinates with the Deputy Director of Town & Country Planning, and Member Secretary in carrying out the activities related to Town planning, administration and accounts etc.

4. Town Planner:

The day-to-day technical issues are to be scrutinized by them and submitted to the higher officer for approval etc.

5. Group 'D' Employees:

Group 'D' employees work as per instructions given by the officers in moving files between sections, cleaning of premises etc.

VARIOUS GOALS SET FOR THE DISCHARGE OF THE DUTIES BY THE PLANNING AUTHORITY:

The Planning authority is discharging its duties as per the guidelines of the various government orders/circulars & carries out its functions in implementing the decisions taken at the authority meetings at various stages.

VARIOUS ACTS/RULES COMING UNDER THE PURVIEW OF DAY TO DAY FUNCTIONS OF THE AUTHORITY:

1. The Karnataka town & country planning act 1961.
2. The Karnataka Planning authority rules 1965.

DETAILS OF THE ASSETS & INVENTERIES AVAILABLE AT THE PLANNING AUTHORITY OFFICE

1. The government approved Master Plan maps & zonal regulations.
2. Layout Plans Approved by the planning authority since its inception.
3. The files pertaining to the technical opinion given to the Revenue department.
4. The files pertaining to the Technical Opinion given for issuing building Plans
5. The files pertaining to the Change of land use.
6. Budget & cash books.
7. Stock Register.

DETAILS OF OFFICERS AND EMPLOYEES.

Member Secretary	Sri Venkatadurga Prasad Kunchala, Joint Director of Town and Country Planning
Deputy Director of Town and Country Planning	Sri B.Manjesh
Assistant Director of Town and Country Planning-1	Smt. Veena.C.Nirvani
Assistant Director of Town and Country Planning-2	--
Town Planner-1	Sri B.V.Tulasiram
Town Planner-2	--

DETAILS OF THE OFFICERS DESIGNATED IN THE PLANNING AUTHORITY TO WORK UNDER THE RIGHT TO INFORMATION ACT 2005.

Public information officer	Deputy Director of Town & Country Planning.
Appellate Authority	Member Secretary and Joint Director of Town & Country Planning.